

Inspiring everyone to **R.E.A.C.H** through **Faith, Hope, Love**



Road Map for Returning to School 1st June 2020

With lock-down easing, why can more children go to school?

It is good for children's mental wellbeing.

School is the best place for them to learn.

It is good for children to socialise with other children.

How do we have less children on the school site?

As stipulated in the government guidance schools are required to limit class sizes to a maximum of 15, so that children spend less sustained periods in close proximity to people who are not from their own home – this allows an element of social distancing. It would be impossible to adhere to these social distancing principles in a classroom of 30 children and two adults. On the 1st June we will welcome back specific year groups first (as indicated by the government: Reception, Y1 and Y6) so that we can follow the requirements set out by the government. When directed to do so, we will move to the second phase, welcoming all primary aged children back for July. **This is only an initial plan** and it may be that we can welcome more or less children back at once, dependent upon our risk assessments and government guidance in the forthcoming weeks.



**Key Worker, Reception, Y1
& Y6
w/b 1st June**

**Year 5*
July**

**Year 2*
July**

**Year 3/4*
July**

*This will only happen if the number of permitted children per classroom increases or we reduce school time for those already in school.

There is a proportionate number of children from across the school who fall into the key worker and vulnerable category; they will be accommodated full time as a priority.

Based on the current number of children that parents have told us will be returning, YR children (7 in total) will remain as one 'bubble.' Children in Y1 (16 in total) and Y6 (13 in total) will be split into two smaller groups. For Y1 there will be two groups of 8 (two 'bubbles') and Y6 there will be a group of 6 and group of 7 (two bubbles). The last 'bubble' will be the children of 'key workers.' In total, there will be 6 'bubbles'.

All children will be in school Monday-Thursday. On Fridays, staff will deep clean the classrooms and working spaces and having their statutory PPA (Planning, Preparation and Assessment) time. Where necessary, the school will be open for key workers children on a Friday.

This model will mean that on the 1st June we will be using 6 of our 7 classrooms. Adding further year groups will be dependent on government guidance, as we have no additional space available to accommodate Y2, 3, 4 and 5 pupils' in school and maintain the current model. We will be as flexible and reactive to need as is possible – inviting children in for more days if we are able. The plan will be reviewed on a fortnightly basis.

Siblings of children who have already started back to school will need to remain at home until it is their turn to return to school. There is no capacity for them to attend and maintain the maximum number of 15 per room. Other rooms within the school are being used for staffrooms – currently we have one room for 22+ staff but social distancing measures for staff workforces mean that we are required to offer them a space where

appropriate social distancing can be maintained and staff can be kept safe. Our staff room cannot accommodate this

What will the phased reopening look like?

This is dependent on the government's 5 tests being met.

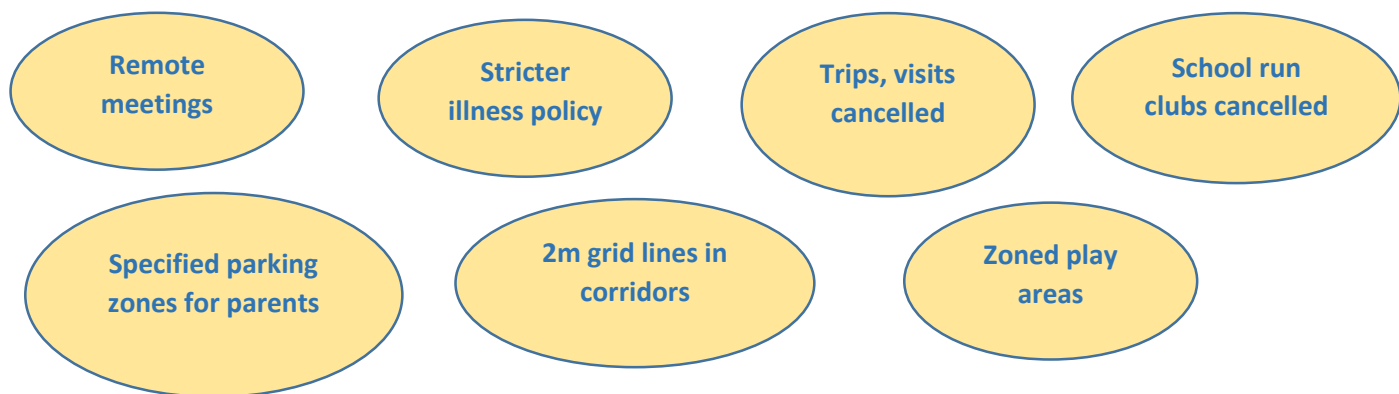
Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1st June EYFS, Y1 & Y6 start	Keyworker children				
	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	Deep clean, staff PPA
8th June	Keyworker children				
	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	Deep clean, staff PPA
15th June	Keyworker children				
	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	EYFS (1 bubble) Y1 (2 bubbles) Y6 (2 bubbles)	Deep clean, staff PPA
22nd June Y5 & Y2 start*	Keyworker children				
	At this point, if the government request additional year groups to join the school, we will need to introduce a 'rota' system whereby the children are in for half of the week only in order to maintain social distancing and meet government guidelines for social distancing. This will be clearly communicated with you when necessary.				
6th July (Possible Y6/7 transition activities in secondary schools) Y3 & Y4 start*	Keyworker children				
	YR, 1, 2, 3, 4, 5, 6 A groups	YR, 1, 2, 3, 4, 5, 6 A groups	Deep clean, Staff PPA	YR, 1, 2, 3, 4, 5, 6 B groups	YR, 1, 2, 3, 4, 5, 6 B groups
13th July	Keyworker children				
	Yr,1,2,3,4,5,6 A groups	YR, 1, 2, 3, 4,5,6 A groups	Deep clean, staff PPA	Yr,1,2,3,4,5,6 B Groups	Yr,1,2,3,4,5,6 B Groups

*start dates for Y2,3,4 and 5 are dependent on further government guidance

Changes to school for your safety:

Following lock-down, the government has asked us to do our best to open our school whilst maintaining the principles of social distancing so that we decrease the opportunity of spreading Covid-19, or any other germs, between us. We think it is important for you to know that social distancing is really not possible with groups of children, even less possible with 186 children – it is difficult enough for us as adults! However, there are things that we can do as a school to give children and adults more space so that it is less likely for germs to spread:



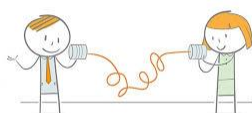
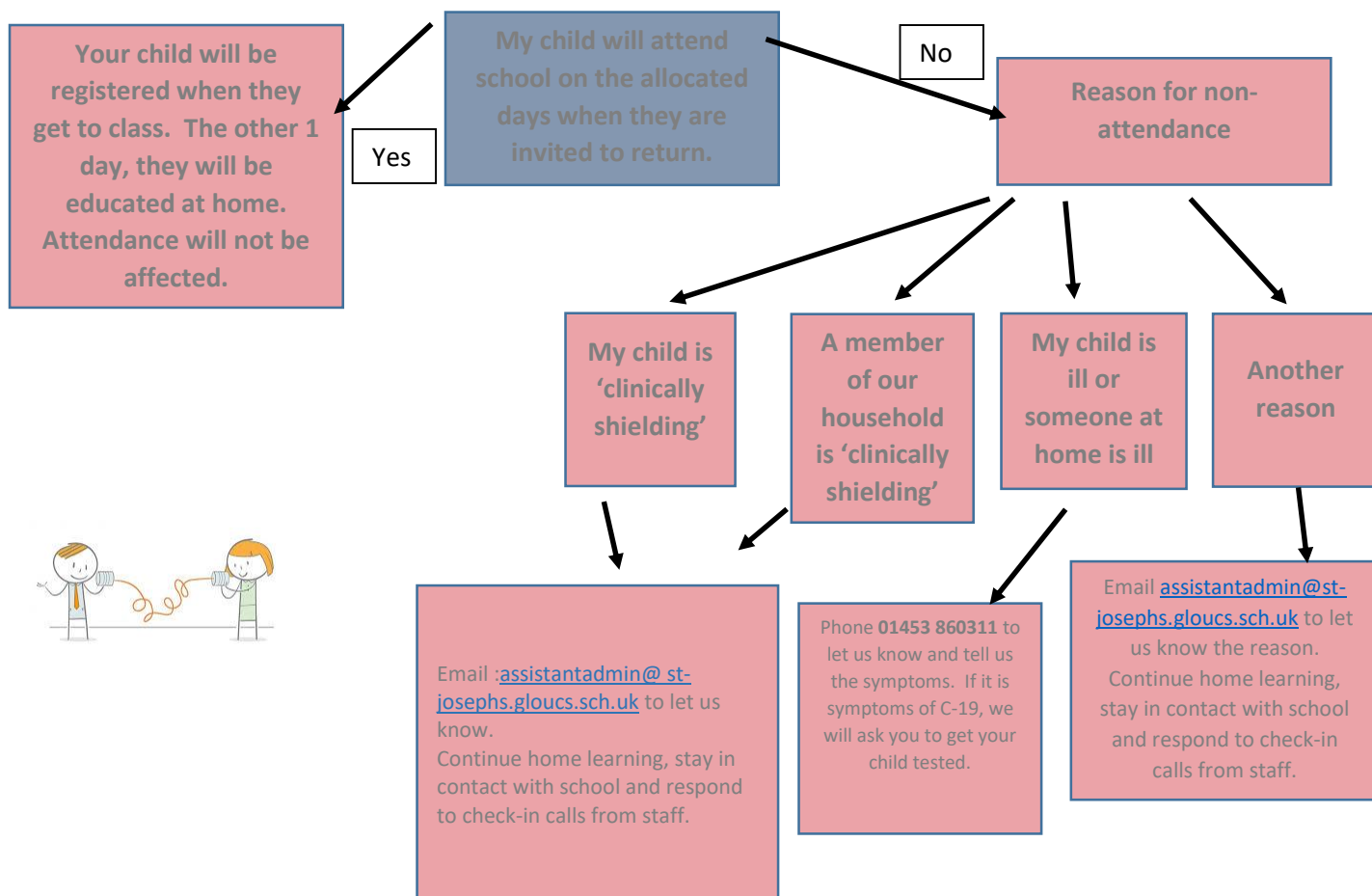


Does my child have to attend school?

When invited to return to school, children should attend. However, the government recognises that some families will not feel ready to return and therefore will not fine parents for non-attendance at this stage. This may change at some point, when/if guidance changes.



Please understand that as a school, we continue to have a responsibility, whether your child is at school or not, to enable us to check on your child's wellbeing. We therefore ask that if you choose not to send your child to school for whatever reason, you continue to work with us and inform us about their attendance, home learning and wellbeing. The following flow chart may help you understand what you should do to help us with this if you choose not to send your child to school:



What happens if my child shows symptoms of illness at school?

If your child is feeling unwell we will take them to the isolation room (Y4 is set up as an isolation room) and you will be called to collect them. We respectfully ask that you collect them as soon as you receive a call from us to keep all members of the school community safe and well. Staff will need to use Personal Protective Equipment when helping your child in this instance and it is very likely that they would simply want a cuddle from someone they love at home if they're feeling under the weather.

If your child shows symptoms of Covid-19 (temperature, cough etc.), we will need to send them home in the interests of infection control, even if they do not feel unwell. This means that even if you think they are actually struggling with another medical need such as hay fever or asthma they will be sent home – this is because, in this instance, it will not be suitable for staff members or other children to be exposed to a child who is constantly sneezing or coughing.

If anyone at school (child or adult) shows symptoms of C-19, they will need to be tested - <https://www.nhs.uk/conditions/coronavirus-covid-19/>. If this test shows to be positive, all children and adults within that child's 'bubble' will be advised and will need to self-isolate for 14 days.

We are still awaiting confirmation about the track and trace facility should any child or adult be diagnosed with Covid-19. We will share any information with you if/when it arrives. The school will immediately contact PHE if a child or staff member were to show Covid-19 symptoms whilst at school and take advice. According to the government, testing for staff, pupils and parents should be available by 1st June.

Will home learning continue?

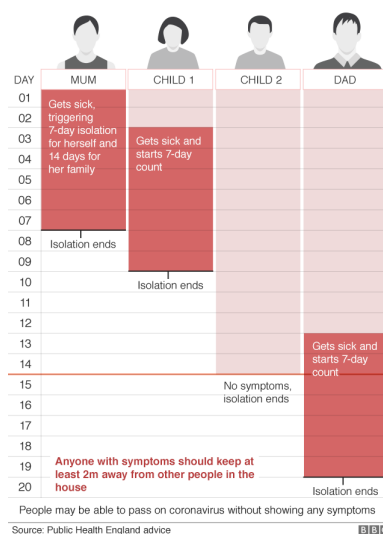
We are confident from all your emails, messages and comments that the majority of you have done the most magnificent job with your home learning. However, in order for our staff to plan for the children that are attending school, we will be setting a 'suggested' timetable for YR, Y1 and Y6 children and signposting you to 'Oak National Academy' and 'BBC Bitesize' in order to support your child's learning at home.

Children in Y2, Y3, Y4 and Y5 will continue to receive 'home learning' as it is currently. However, because the staff will be teaching groups in school, they will no longer be able to provide feedback on any work that the children do – this will be made explicit on the class home learning page.

If my child is at school full time?

If your child is in school full time, we plan to place them within a group of children from their class and are therefore taught appropriate aspects of the National Curriculum. There will be no need for home learning on Monday-Thursday.

What happens if someone in your family gets sick?



**HOME
LEARNING**

How can we communicate with the school about our child's learning when they are at home?

Up until the 22nd of May, we would like you to continue communicating in the same way. Teachers will be available via their Year Group email addresses and I know many of you have contacted them to send them work, ask questions and request advice and support. **There will not be any work set during the half term break (25th - 29th May)** and staff will not respond to any email communication during this time. Mrs Freckleton has spoken to and emailed many of you, offering advice and support when needed, particularly with those children needing additional support.



Once teachers and teaching assistants are teaching full time, communicating with them will be more of a challenge. From the 1st June, you will need to email slt@st-josephs.gloucs.sch.uk if you want to send any questions, requests, ask for advice. Please continue to upload onto our school 'Twitter' feed. The year group email addresses will not be responded to from the 1st June onwards.

How will we get to/from school?

Please bring as few people to the school as possible – consider leaving other children at home with another adult supervising them – this is to limit the number of people around our school at what will be busy times.



We would like to encourage you to walk where possible. **You MUST be on time rather than early or late.** Only one adult is to accompany each child for drop off and collection.

We have put a clear system in place, including allocated parking, drop off and collection points. Parents are discouraged from gathering for a chat – please use other ways of communicating at the moment rather than face-to-face communication on the school run near the school. All children will need to adhere to strict drop-off at the gates – we cannot allow parents onto the site due to social distancing rules.

To bring your child to school, please approach the school in the usual way at your given time. A member of staff will welcome them on the gate and take them to their allocated classrooms. Children will be required to line up upon arrival, rather than play. If you have messages for the key adults who work with your child, please call the school office on 01453 860311 and give them the message.

Morning drop off – please wait 2m apart at your child’s allotted gate

- ✓ YR-gate into the staff car park
- ✓ Y1 – gate between school and church grounds
- ✓ Y6 – ‘normal school gate
- ✓ Key worker children-public right of way

Year group	Time	Drop off point	Entry Door
Reception	8:45	Park in the Rose and Crown car park Please drop off and collect from the staff gate by the school staff car park.	YR will enter into school grounds via the green gate by the back of the hall and in through the external EYFS door
Year 1 Group A Group B	Group A 8:45 Group B 9:00	Group A & B Park in Benton Court. Drop off at the gate in between the school and church grounds	Group A will enter through the Y2 side door and in Y2 Group B will enter through the KS1 entrance and into Y1 classroom
Year 6 Group A Group B	Group A 8:45 Group B 9:00	Group A & B Park along Front Street (from the bus shelter down towards the convent)	Group A will enter into Y6 through the side door by the slope (Y6 classroom) Group B through the main KS2 doors into Y5
Key Worker Children	8:30	Park along Front Street (as above) Children will be collected from the public right of way entrance	Children will enter through the KS1 entrance and go up to Y3 classroom

Collection – please wait 2m apart at your child’s allotted gate

- ✓ YR-gate into the staff car park
- ✓ Y1 – gate between school and church grounds
- ✓ Y6 – ‘normal’ school gate
- ✓ Key worker children-public right of way

Year group	Time	Collection point	Exit Door
Reception	2:55	Park in the Rose and Crown car park Please collect from the staff gate by the school staff car park.	YR will exit via the green gate by the back of the hall and into the staff car park.
Year 1 Group A Group B	Group A 3:00 Group B 3:15	Group A & B Park in Benton Court. Collect from the gate in between the school and church grounds.	Group A will exit through the Y2 side door and head towards the church gates Group B will exit through the KS1 entrance and head towards the church gates
Year 6 Group A Group B	Group A 3:00 Group B 3:15	Group A & B Park along Front Street (from the bus shelter down towards the convent)	Group A will exit onto the playground through the side door by the slope (Y6 classroom) and wait to be collected Group B will exit through the main KS2 doors and taken to the gate
Key Worker Children	As agreed with SLT	Park along Front Street (as above) Children will be collected from the public right of way entrance	Children will exit through the KS1 entrance and go up the public right of way gate

Please arrive at school at the time requested and exit swiftly. We politely ask that ALL parents adhere to social distancing measures while dropping off and collecting children. If on the rare occasion you are late, you need to park in the allocated car park and telephone school who will meet your child at the allocated entrance. **YOU MUST NOT ENTER THE SCHOOL SITE AT ANY POINT.**

How do I stop germs transferring from home to school and back again?

Your child should only bring what they need for the day – a water bottle, their lunch, a healthy snack (KS2) and a coat as they will be spending as much time as possible outside. They should not bring toys or home learning in from home. All children will be provided with their own resource pack, with their name on to avoid sharing. Reading books will be changed for EYFS and Y1 at the end of each week. They will be placed in a box and new books allocated the following Monday. NO books will be going home. Classrooms will have sanitising stations inside and liquid soap inside sink areas. Children will have their school tray, with their resources in (provided by the

school), their water bottles in their place. Teachers will not get closer than 2m to a child where possible; they will not mark work but will rather discuss learning together with the child. Teachers and TAs will move around the room looking and discussing learning but where possible will not sit at tables with pupils, work face to face or at eye level.

All surfaces in the school are clear so that they can be cleaned down frequently every day.

Please can you make sure your child washes their hands with soap and water prior to leaving home in the morning and as soon as they return home in the afternoon. We would strongly suggest that once your child arrives back home, they change their clothes immediately and the clothes they've worn at school are washed as soon as possible. Their shoes should be removed at the door.

What should we wear to school?

Our uniform is very important to us at St Joseph's – it shows that we belong together and that is something that we have always been proud of. We look forward to welcoming children back in uniform although we do recognise that with only a few weeks left until the summer break, school shoes and summer uniform might not fit!

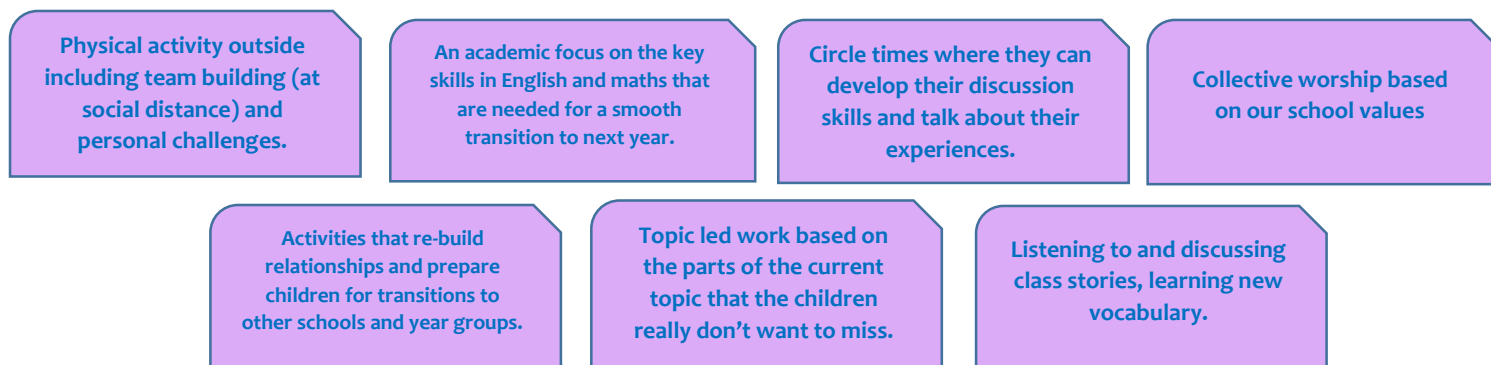


Children can wear winter or summer uniform: white t-shirts and grey shorts for boys, summer dresses OR winter uniform for girls. We ask that all children wear their school shoes if they still fit. If not they may wear trainers to school from now until the end of term. Or, children can wear their school PE kit. This then gives you an opportunity to wash the children's clothing daily. I therefore ask for Monday- PE kit, Tuesday - school uniform, Wednesday- PE kit and Thursday - school uniform.

The government guidance for school settings suggests that it puts children at higher risk of spreading germs and picking up germs if they wear face masks and PPE. This is because children would find it difficult to wear face coverings comfortably and this results in them touching their face more often and thus spread germs more easily. The government guidance therefore suggests that PPE is not necessary in a school setting. Staff will need to wear PPE if your child shows symptoms of C-19 to protect themselves or if they are administering intimate care.

What will I be doing on my days in school?

Children will be busy at school with a variety of learning opportunities explored:



What will happen for lunch?

We are waiting to hear about the arrangements that Caterlink are making for our return to school, but we know that they will be providing a packed lunch for Rec, Y1 and those entitled to free school meals. It will also be possible to order a lunch. If your child usually brings a packed lunch, please continue to do so. Lunchtimes will be staggered, and children will sit either in their places (tables all cleaned before-hand) or outside in their 'zoned area.' Children will need to wash their hands before and after lunch.

What about after school club?

These will not be on offer until further notice.

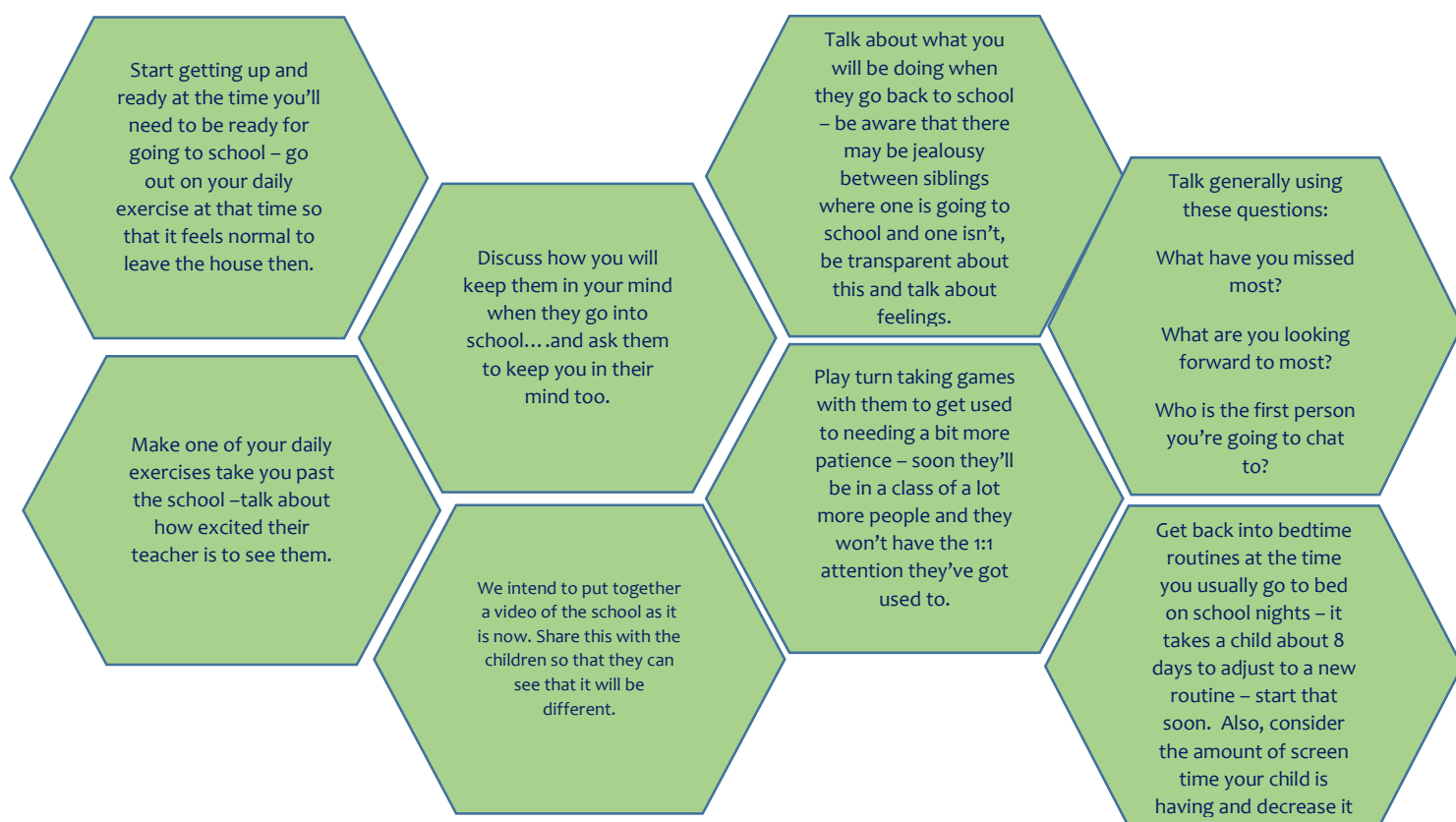
I am a keyworker- how does this plan alter for my child?

Children of keyworkers will continue to attend school but will join their groups when the YR, Y1 and Y6 children are in school. Government guidelines indicate that it is better for the children's mental health and wellbeing to be with their peers rather than not. This will be different on a Friday when only key worker children are in school.

The main differences are that **your children will now need to wear uniform or school PE kit like everyone else.**

How can I prepare my child for the return to school?

Don't underestimate the changes that need to happen to prepare your child for getting back into the school routine – things have been very different for us all for a long time. To help your child make this transition, here are some things you may like to consider:



Who will be my teacher and where will I be taught?

Reception	Miss McCarthy	Reception classroom
Year 1 'A Bubble'	Mr Luce	Year 1 classroom
Year 1 'B Bubble'	Miss Jones	Year 2 classroom
Year 6 'A Bubble'	Miss Fletcher	Year 6 classroom
Year 6 'B Bubble'	Miss Crisp	Year 5 classroom
Key workers	Mr Walton and Miss Browning	Year 3 classroom
All of our fabulous TA's will be on a rota. This means each TA will join one bubble for one week.		

We hope that this guide is useful; we will endeavour to update it when necessary. Please remember to ask if you have any questions. A Q&A sheet will be sent to you from the Local Authority and updates will be sent as soon as we can. A detailed Risk Assessment is in place and available for you.