



St Joseph's Catholic Primary School
Diocese of Clifton

Inspiring everyone to REACH through
Faith, Hope, Love

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Acting Head Teacher: Mrs Clare Howells

Reception Entrance and Exit to School



Dear Parents/Carers,

24th September 2020

Firstly, I would like to thank you for your support in following the DFE guidance when dropping off and picking up your child from school. Your actions today will impact on whether or not we remain fully open moving forwards. No system is perfect and won't suit everybody but we are trying, thank you for bearing with us!

In order to try and resolve some of the concerns that are being raised by parents, queueing, groups gathering outside school, some adults not wearing a face mask, the time it is taking to get the children to their parents when all of reception are in school – which will be the case every day from next week, we are going to change the collection time of reception children.

Reception collection time will move to **3pm**. We hope that this will allow a little more time and help staff to get your children back to you more quickly and importantly so that class bubbles don't mix. This change will take place from **Monday 28th September 2020**.

Equally important, please can you help staff to get your children into school as quickly as possible by:

- Dropping your child on time
- Not talking to staff on the gate (this creates a queue – please phone the office or email)
- Encouraging your child to follow their friend in front onto the lines

Thank your help and support.

Yours sincerely

Mrs C Howells
Acting Headteacher