



**St Joseph's Catholic Primary School**  
**Diocese of Clifton**

**Inspiring everyone to REACH through**  
**Faith, Hope, Love**

Front Street, Nympsfield, Stonehouse, Gloucestershire GL10 3TY  
Telephone/Fax No: 01453 860311 Email: [SLT@st-josephs.gloucs.sch.uk](mailto:SLT@st-josephs.gloucs.sch.uk)  
Website: [www.st-josephs-nympsfield.com](http://www.st-josephs-nympsfield.com)

**Acting Head Teacher: Mrs Clare Howells**

Dear Parents/Carers

Firstly, I would like to thank you all for your support with the changes that have been necessary in order for us to open to all pupils this term. The systems and structures that we have implemented in school are running smoothly and our staff and children have adapted seamlessly.

What remains the greatest challenge is getting all of the children in and out of school quickly and safely and we rely on your co-operation and vigilance in dropping off and collecting your children at the agreed time, without lingering or congregating in these areas.

In order to try and improve this, as of Monday the following changes will be put into place.

- The drop off and collection times will change, please see below.
- All entrances will remain the same.
- Staff will arrive in the playground at the correct time.
- As soon as your child can see their teacher, please allow them to enter the school site to line up.
- Parents/carers to return to their cars or leave the area without delay to ensure that the Government 'Rule of 6' is complied with.
- **Only one** parent to accompany their child to school.

<b>Drop off at main school gate</b> 8.40 — year 4 and 6 8.45 – year 5	<b>Collection at main school gate</b> 3.10 – year 4 and 6 3.15 – year 5
<b>Drop off at school carpark gate</b> 8.40 – year 1 8.50 – Reception	<b>Collection at school carpark gate</b> 3.10– year 1 3.05– Reception
<b>Drop off at St Joseph's Church gate</b> 8.40 – year 2 8.45 – year 3	<b>Drop off at St Joseph's Church gate</b> 3.10 – year 2 3.15 – year 3

Please ensure that you are on time for your child's allocated drop off/collection. We appreciate that the time changes can be confusing and will send a text out to all parents on Monday to remind you of the new times for next week. We understand that for those families who have the same drop off times for two or more of your children this can be challenging and if you experience any problems in this respect, please contact us so that we can resolve any issues together.

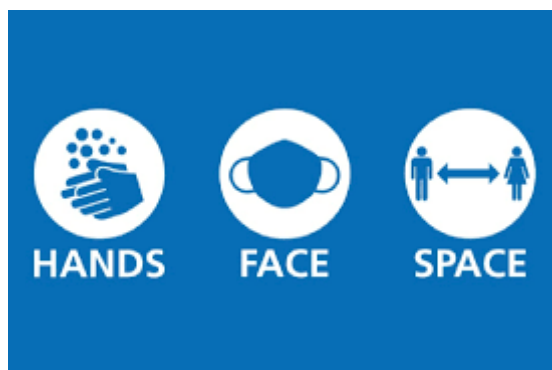
In the rare event that you are late, you must phone the school office from your car. We will then arrange with you for an adult to collect your child from their allocated entrance. Children late for registration will continue to be monitored in accordance with our Attendance Policy, as I am sure you will appreciate that the necessity for a member of staff to collect late comers will impact upon the learning of a whole bubble. **If you arrive early**, please wait in your car before dropping off, not outside of your child's entry point to school.

When parking in the village, try to park where it has been suggested. Now, more than ever, the pavements are being used by our families, please do not park on the curb. Ensure that your parking will not in any way put children in danger by forcing them into the road or by blocking a parent's ability to see traffic movement. The village hall carpark is always available for an alternative place to park.

I would also ask you to be mindful that this is a challenging time for us all and we appreciate that the school run can be stressful for parents, especially with this new routine. If staff do need to remind you of your drop off/collection times or explain why systems are in place, they are trying to help and as such deserve to be spoken to politely.

Finally, after the most recent briefing from the Prime Minister the virus is not going away - in fact the opposite is true – the number of cases are rising. Therefore, for everyone's safety, we would politely request that when you drop off and collect your child that adults wear a face covering at the point where you come into contact with other parents.

I would like to take this opportunity to thank you all for your continued support in keeping our school and our wider community as safe as possible.



## Help St Joseph's to stay open.

Yours sincerely

**Mrs C Howells**  
**Acting Headteacher**