



## St Joseph's Out of School Club

15 May 2020

### Out of School Club update

Dear Parent/Carer,

Following the Government's announcement of their plans for the phased return of primary school children from 1<sup>st</sup> May, I wanted to provide you with an update from OOSC.

**OOSC will NOT be opening to support the return of Reception, Year 1 and Year 6 children.** This is for various reasons; some practical, some financial, but primarily due to our inability to undertake the necessary precautions in terms of cleaning and social distancing required.

At this point in time, we do not see OOSC opening until there is a full return of all year groups. When this will be has yet to be determined. We will continue to monitor the situation and keep you informed as things become clearer.

### Important changes to Contract bookings.

1. Due to not knowing when OOSC will re-open, ALL existing contracts will be cancelled with immediate effect. This significantly reduces the administration required in amending all contracts if we re-open part way through a month and means parents/carers are no longer committed to contract sessions and may book spaces in OOSC on an ad-hoc basis.
2. The cancellation of existing contracts will mean anyone wishing to have a contract in place for the new academic year starting 1<sup>st</sup> September 2020 must submit a request for a new contract, via the HQ booking system, no later than the end of July. This will mean that contracts can be in place ready for the new academic year.
3. As from 1<sup>st</sup> September 2020, all contract invoices will be issued a month in advance instead of in arrears. This change brings OOSC in line with other OOSC providers in the area and will improve our cash flow which we require to meet our financial commitments.

If you have any questions, please don't hesitate to contact our Chair via email ([chairroosc.st.josephs@gmail.com](mailto:chairroosc.st.josephs@gmail.com)).

Best wishes,

The OOSC Committee