



**St Joseph's Catholic Primary School**  
Diocese of Clifton

**Faith, Hope, Love**

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**Head Teacher: Mrs Wendy D'Arcy**

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6<sup>th</sup> October 2017

Dear Parent/Carer,

It is with great sadness that I am writing to let you know that Miss Jones will not be in school until after the October half term. Miss Jones' father died very suddenly and unexpectedly-needless to say she is in shock and distraught by this news.

I am sure you will understand that parents evening will be postponed until after October half term. A date will be confirmed as soon as Miss Jones returns to school.

Please keep Miss Jones and her family in your thoughts and prayers.

Yours sincerely

Wendy D'Arcy

Head Teacher