**St Joseph’s Catholic Primary School**

**St Joseph’s school is a Christian community in which individuals are valued and respected, and encouraged to REACH their full potential and be**

**‘The Best They Can Be’**

**Faith, Hope, Love.**

CODE OF CONDUCT – REMOTE LEARNING

Teachers must:

* Sit against a neutral background (default blurred).
* Dress in line with school dress code
* Double check that any other tabs they have open in their browser would be appropriate for a child to see, if they are sharing their screen
* Use professional language
* Consider where they are going to record carefully so that rooms are not identifiable
* Keep a log of live streams – who is live streaming and when

Parents and children must:

* Parents should wear suitable clothing – not pyjamas, as should everyone else in the household.
* Children can choose to wear either school PE kit or school uniform.
* Parents are expected to be around during their child’s online lessons; this does not necessarily need to be on the screen, but ideally in the same room.
* Any computers used should be in appropriate areas, for example, not in bedrooms and, where possible, be against a neutral background
* Language must be professional and appropriate, including any family members in the background.
* Videos may be muted for both pupils and staff if other children in the household become unsettled or cause a disruption.
* Should be aware of the other children in the classroom and that they might see or hear them within the class
* Monitor child’s internet use and check that they are using technology safely
* Check online protection systems to ensure their time online is as safe as possible.
* Check that the child understands the task they have been set. If not, give them help and support where required
* Ensure that the children have a suitable amount of time away from the screen in the day
* Send a photo/scan of the child’s work to the Class Teacher by the deadline that is set so that they are able to give feedback. Any late submissions may not get a response from the class teacher.
* Not use TEAM log in details to communicate with anyone other than the Class Teacher and only when directed to do so during live sessions

*Please note, if your child is late for the session this will cause disruption, please ensure that they are on time.*